



**THE
PUBLIC
LIBRARY**
of Cincinnati
and
Hamilton County

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FOR
Press Release

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Public Library & SuperJobs Center Partner to Help Job Seekers Job Seeker Services Workshops Available for Free at Your Public Library

Demand for resources to assist the jobless is at a record high. To meet the need, the Public Library of Cincinnati and Hamilton County and the SuperJobs Center have joined forces to offer job seekers a series of free workshops. Sessions will cover everything from surviving a job loss and managing finances to writing a resume and brushing up on interview skills. (See below for Workshop Descriptions.)

Last year, the Public Library saw its busiest year ever with program attendance increasing significantly and circulation reaching an all time high of 15,627,452 items. The SuperJobs Center saw a 300% increase ...

“This partnership brings together the strengths of both organizations,” said Public Library Executive Director Kim Fender. “Customers can access computers, free Internet access, and now the SuperJobs Center’s workshops at Library locations conveniently located throughout Hamilton County.”



The SuperJobs Center’s Sheila Veits-Roth will teach **Effective Job Search Techniques**, one of the seven different workshops offered at various Public Library of Cincinnati and Hamilton County locations in 2009.

Workshop Descriptions

EFFECTIVE JOB SEARCH TECHNIQUES

You need a job, but where do you start? This workshop will present ways to structure your time and look for job leads. You will learn the most effective job search methods.

FINANCIAL MANAGEMENT

Now more than ever, managing your personal finances is vital to your well being. This workshop will help you set a solid financial foundation that includes a budget, savings plan, financial goals, and core values. In addition, you’ll learn how to avoid customer-to-consumer credit card fraud and how to read your individual credit report.

INTERVIEWING SKILLS

Learn the “Seven Phases of the Interview Process” in this comprehensive workshop designed to enhance the all-important interview skills.

RESUME 101

If you have never written a resume or if your current resume is not yielding the results you desire, this workshop on resume basics will give you the tips you need to get the interview you want!

8 STEPS TO SUCCESSFUL EMPLOYMENT

Learn how to recognize the difference between A JOB and THE JOB through these 8 proven techniques that can help you find gainful employment regardless of your background or education.

SURVIVING A JOB LOSS

The financial and emotional devastation that often accompanies a job loss can be overwhelming. Learn how to overcome these hurdles and come out victorious.

TOUGH QUESTIONS

Don’t get stumped! Learn how to answer the tough questions in your next job interview.

☑ See Page 2 for Workshop Schedule.

Job Seeker Services Workshop Schedule

JANUARY 29 | GREEN TOWNSHIP BRANCH LIBRARY, 6525 BRIDGETOWN RD., 369-6095

Thursday, January 29: Resume 101, 2:00-3:30 p.m. & Effective Job Search Techniques, 3:30-5:00 p.m.

FEBRUARY 17 & 24 | NORTHSIDE BRANCH LIBRARY, 4219 HAMILTON AVE., 369-4449

Thursday, February 17: Effective Job Search Techniques, 5:30-6:30 p.m. & Interviewing Skills, 6:30-7:30 p.m.

Tuesday, February 24: Surviving a Job Loss, 5:30-6:30 p.m. & Resume 101, 6:30-7:30 p.m.

MARCH 12 & APRIL 2 | LOVELAND BRANCH LIBRARY, 649 LOVELAND-MADEIRA RD., 369-4476

Thursday, March 12: Effective Job Search Techniques, 6:45-7:45 p.m.

Thursday, April 2: 8 Steps to Successful Employment, 6:45-7:45 p.m.

MARCH 18 & 25 | COVEDALE BRANCH LIBRARY, 4980 GLENWAY AVE., 369-4460

March 18: Effective Job Search Techniques, 1:00-2:00 p.m.

March 25: Resume 101, 1:00-2:00 p.m.

APRIL 3, MAY 4, & JUNE 3 | MAIN LIBRARY, 800 VINE ST., 369-6900

Friday, April 3: 8 Steps to Successful Employment, 12:00-1:00 p.m.

Monday, May 4: Surviving a Job Loss, 12:00-1:00 p.m.

Wednesday, June 3: Effective Job Search Techniques, 12:00-1:00 p.m.

APRIL 13 & 20 | CHEVIOT BRANCH LIBRARY, 3711 ROBB AVE., 369-6015

Monday, April 13 | Resume 101, 1:00-2:30 p.m. & Interviewing Skills, 3:00-4:30 p.m.

Monday, April 20: Effective Job Search Techniques, 1:00-2:30 p.m.

APRIL 13, 20, & 27 | NORWOOD BRANCH LIBRARY, 4325 MONTGOMERY RD., 369-6037

Monday, April 13: Resume 101, 1:00-2:00 p.m.

Monday, April 20: Effective Job Search Techniques, 1:00-2:00 p.m.

Monday, April 27: Interviewing Skills, 1:00-2:00 p.m.

APRIL 14, 21, & 28 | MIAMI TOWNSHIP BRANCH LIBRARY, 8 NORTH MIAMI AVE., 369-6050

Tuesday, April 14: Effective Job Search Techniques, 10:30-11:30 a.m.

Tuesday, April 21: Resume 101, 10:30-11:30 a.m.

Tuesday, April 28: Interviewing Skills, 10:30-11:30 a.m.

APRIL 14, 21, & 28 | READING BRANCH LIBRARY, 9001 READING RD., 369-4465

Tuesday, April 14: Effective Job Search Techniques, 1:00-2:00 p.m.

Tuesday, April 21: Resume 101, 1:00-2:00 p.m.

Tuesday, April 28: Interviewing Skills, 1:00-2:00 p.m.

MAY 8, 15, & 22 | WESTWOOD BRANCH LIBRARY, 3345 EPWORTH AVE., 369-4474

Friday, May 8: Effective Job Search Techniques, 10:30-11:30 a.m.

Friday, May 15: Resume 101, 10:30-11:30 a.m.

Friday, May 22: Interviewing Skills, 10:30-11:30 a.m.

Practice the GED & ACT for free

The Public Library offers scheduled GED Practice Testing at selected Library locations. This service, offered in collaboration with Cincinnati Public Schools ABLE Program and Great Oaks Institute of Technology and Career Development, also provides testers with the opportunity to earn a fee waiver that allows them to take the Official GED for free. **For more information,** contact Kathy Scahill, Literacy Coordinator for the Public Library of Cincinnati and Hamilton County at e-mail Kathy.Scahill@cincinnati.org at 369-4570.

Prepare for College Entrance Exams – including the ACT and SAT – Civil Service Exams, and more with LearningExpress Library, a database available 24/7 on www.CincinnatiLibrary.org. This collection of online practice tests and tutorials provides instant scoring, complete explanations of right and wrong answers, and an individualized analysis of results. Log on today!